



1789 OLIVE STREET CAPITAL HEIGHTS, MD 20743 (301) 322-3800

C r e d i t A p p l i c a t i o n

FIRM NAME _____ TELEPHONE _____

ADDRESS _____ FAX _____

CITY/STATE/ZIP _____

DATE ESTABLISHED _____ NATURE OF BUSINESS _____

NUMBER OF EMPLOYEES _____ ANNUAL SALES _____ NET WORTH _____

CREDIT LIMIT APPLIED FOR _____ ANTICIPATED ANNUAL PURCHASE _____

DO YOU REQUIRE PURCHASE ORDERS? _____ ARE VERBAL ORDERS PERMITTED? _____

NAMES OF PERSONS AUTHORIZED TO PLACE ORDERS: _____

Trade or Personal References

(By listing here, permission is granted to contact verbally or in writing)

1. NAME _____ TITLE _____

ADDRESS _____ TELEPHONE _____

CITY/STATE/ZIP _____ FAX _____

2. NAME _____ TITLE _____

ADDRESS _____ TELEPHONE _____

CITY/STATE/ZIP _____ FAX _____

3. NAME _____ TITLE _____

ADDRESS _____ TELEPHONE _____

CITY/STATE/ZIP _____ FAX _____

4. NAME _____ TITLE _____

ADDRESS _____ TELEPHONE _____

CITY/STATE/ZIP _____ FAX _____

Financial References

BANK _____

ADDRESS _____ TELEPHONE _____

CITY/STATE/ZIP _____

ACCOUNT EXECUTIVE _____

ACCOUNT(S) NO. AND TYPE _____

FEDERAL TAX ID NUMBER _____ DUNS NUMBER _____

PROPRIETORSHIP PARTNERSHIP CORPORATION INCORPORATED UNDER THE LAWS OF _____

T/E NON-PROFIT NUMBER _____ COMPLETE CERTIFICATE OF RESALE ON PAGE 4 IF APPLICABLE

ENCLOSE A COPY OF THE MOST RECENT FINANCIAL STATEMENT WHEN RETURNING THIS APPLICATION.

Officers/Partners

(Home address please.)

1. NAME _____ TELEPHONE _____

ADDRESS _____ TITLE _____

CITY/STATE/ZIP _____

2. NAME _____ TELEPHONE _____

ADDRESS _____ TITLE _____

CITY/STATE/ZIP _____

3. NAME _____ TELEPHONE _____

ADDRESS _____ TITLE _____

CITY/STATE/ZIP _____

4. NAME _____ TELEPHONE _____

ADDRESS _____ TITLE _____

CITY/STATE/ZIP _____

Registered Agent

NAME _____ TELEPHONE _____

ADDRESS _____ TITLE _____

CITY/STATE/ZIP _____

Terms and Conditions

1. The term "purchaser" as used below shall mean the party executing the document as such hereon.
2. Purchaser assumes and agrees to pay, unless prohibited by law: freight, insurance, handling, sales, use or occupational taxes imposed on or applicable to the transactions conducted while credit is extended as a result of this application.
3. CANTRELL/CUTTER PRINTING, Inc. shall not be liable for failure to deliver or delay in delivering goods and services where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of CANTRELL/CUTTER PRINTING, Inc.
4. Purchaser shall not be entitled to collect from CANTRELL/CUTTER PRINTING, Inc. any consequential damages, damages to property, damages for loss of time, loss of profits, or income, or any other incidental damages.
5. CANTRELL/CUTTER PRINTING, Inc. retains a security interest in all equipment, supplies and services furnished under this agreement until all outstanding balances are paid in full.
6. All claims must be made within five days of receipt of goods.
7. The acceptance of work by CANTRELL/CUTTER PRINTING, Inc. is based upon specifications the Purchaser shall provide. Any alterations and/or revisions to said specifications will release CANTRELL/CUTTER PRINTING, Inc. from its attempt of completion by date requested and estimated price. Purchaser shall be liable for any and all surcharges assessed by CANTRELL/CUTTER PRINTING, Inc. for attempted production/delivery schedules whether completed or not.
8. Orders are not cancelable except under terms that will compensate CANTRELL/CUTTER PRINTING, Inc. for work already commenced or completed.
9. A service charge of 1 1/2% per month (18% per year) will be charged on all balances unpaid on the first day of the third month following purchase, with payment applied first to unpaid service charges then to unpaid invoices until paid in full.
10. Work orders will not be processed for accounts with balances over 60 days past due.
11. A charge of \$25.00 will be added to any dishonored checks/instruments, in addition to any other interest charge.
12. Should litigation or collection action be necessary or result due to default on payment, the purchaser shall be liable for all costs incurred including collection and court costs, attorney's fees amounting to at least 25% of the outstanding monies due on the account, and interest.
13. This agreement and all transactions hereunder shall be governed, in all respects, by the laws of Maryland wherein it was negotiated and deemed executed, regardless of the order in which the signatures of the parties shall be affixed hereto. Purchaser agrees that the State, and where appropriate, the Federal, Courts which sit in Maryland shall have jurisdiction of all controversies and disputes arising hereunder. Purchaser hereby submits the jurisdiction of such State and Federal Courts of Maryland, and consents to service of process, personal or by mail, or same may be authorized under the laws of Maryland.

I have read, understand and agree to be bound by the terms and conditions hereon set forth, and give CANTRELL/CUTTER PRINTING, Inc. permission to contact verbally or in writing all references listed hereon.

DATE

PRINTED NAME

TITLE (MUST BE OFFICER/PARTNER)

Seal

SIGNATURE

For CANTRELL/CUTTER PRINTING, Inc. use only

APPROVED LIMIT \$ _____

DECLINED REASON _____

BY _____ TITLE _____

DATE _____

Guarantee of Payment of Account for Goods Sold and Services Rendered to Corporation or Partnership

In consideration of CANTRELL/CUTTER PRINTING, Inc. supplying printing services upon credit to _____ in such amounts as CANTRELL/CUTTER PRINTING, Inc. in its sole discretion may from time to time determine, we the undersigned, jointly and severally guarantee to you, your successors and assigns, the due and punctual payment of such sums of money as at any time from time to time shall be owed to CANTRELL/CUTTER PRINTING, Inc. by _____, for printing services supplied by you at the request of any of the persons designated herein as persons authorized to place orders and we further agree jointly and severally that in case CANTRELL/CUTTER PRINTING, Inc. shall bring suit to compel performance of or to recover for breach of agreement herein written we shall pay to CANTRELL/CUTTER PRINTING, Inc. in addition to the amount of the judgment and cost including the cost of services of process, attorney's fees amounting to at least 25% of the outstanding monies due on account.

GUARANTORS

SIGNATURE PRINTED NAME DATE

HOME ADDRESS AND PHONE NUMBER

SIGNATURE PRINTED NAME DATE

HOME ADDRESS AND PHONE NUMBER

SIGNATURE PRINTED NAME DATE

HOME ADDRESS AND PHONE NUMBER

Certificate of Resale

TO: CANTRELL/CUTTER PRINTING, Inc. Date _____

The undersigned hereby certify that all or substantially all of the tangible personal property which the undersigned shall purchase from you will be purchased:

- a. For resale in the form of tangible personal property.
- b. For incorporation as a material or part into or for use or consumption directly and exclusively in the production of tangible property to be produced for sale by manufacturing, processing, assembling and refining.
- c. Entitled to exemption from the Maryland Sales and Use Tax by registration number. _____
- d. Entitled to exemption from the Virginia Sales and Use Tax by registration number. _____
- e. Entitled to exemption from the District of Columbia Sale and Use Tax by registration number. _____

This certificate shall be applicable to any property purchased by the undersigned unless otherwise specified, and shall remain in force until revoked by notice in writing by you.

NAME OF PURCHASER

BY TITLE